HOUSING INSPECTION CHECKLIST
(20 CFR 654)

DATE_____ LOCAL OFFICE_____

_____
EMPLOYER

_____
ADDRESS COUNTY

CURRENT OF ANTICIPATED NUMBER OF CAMP OCCUPANTS_____

_____

KEY TO MAKING ENTRIES ON CHECKLIST

Check ____ if housing meets prescribed standards

Enter__X__ if housing does not meet prescribed standards

Enter__O__not applicable at time of inspection

NOTE: On all items to which the Secretary's regulation or other State or Local Regulation apply, the more stringent provision is to prevail.

Inspected By:_____ _____
(Signature of SESA Inspector) Date

Inspected By:_____ _____
(Signature of Inspector other than SESA Date

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NOTE: No floor space shall be counted toward minimum requirements where ceiling height is less than five (5) feet.

MINIMUM STANDARDS

1. Sleeping only, single beds, (family, dormitory) – 50 sq. ft. per occupant.

2. Sleeping only, double bunks (dormitory) – 40 sq. ft per occupant.

3. Cooking, eating, sleeping – 60 sq. ft. per occupant.

_____ d. Room or rigid partitioned sleeping area for husband and wife with children over 6 years of age to provide reasonable privacy.

_____ e. Separate sleeping accommodations for each sex family?

_____ f. Adequate and separate arrangements for hanging clothes and storing personal affects?

_____ g. Half floor area have minimum ceiling height of 7 feet?

_____ h. One window or skylight, each habitable room and opening directly to out of doors.

_____ 1. Minimum window or skylight area, including windows in doors, equal to 10% of usable floor area?

_____ 2. 45% minimum window area openable or adequate skylight provided except where mechanical or other ventilating devices are provided which are comparably adequate?

654.408 Screening

_____ a. All outside openings screened minimum 16 mesh?

_____ b. Screen doors tight fitting?____ and equipped with self closing devices?_____

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654.409 Heating

_____ a. Living quarters and service rooms provided with adequate, properly installed, operable heating equipment if needed?

_____ b. Stoves properly installed, vented and fireproof material under stoves on combustible flooring-no portable heaters other than electrical?

_____ c. Walls, ceiling within 18" of solid or liquid fuel stove or stove pipe constructed of fireproof material?

_____ d. Vented metal collar around stove pipe or vents?

_____ e. With automatic controls, proper type automatic fuel cutoff?

_____ f. Capable of 68^0 minimum?

654.410 Electricity and Lighting

_____ a. Electric service available?

_____ b. Adequate light fixtures each habitable room___; common use of laundry___; shower___; privies___; hallways___; stairways___?

_____ c. Wall outlet each living room?

_____ d. Adequate yard area lighting?

_____ e. Wiring and lighting in safe condition?

654.411 Toilets

_____ a. Constructed, located and maintained to prevent nuisance or health hazard?

_____ b. One water closet or privy seat for each 15 occupants of same sex?

_____ c. Urinals, if any, properly constructed?

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_____ d. Separate toilet accommodations for men and women except in family units?

_____ 1. Solid wall, floor to roof or ceiling between men and women's toilets in same building?

_____ 2. Properly marked (English and native language)?

_____ e. Toilet tissue furnished?

_____ f. Toilets and privies well lighted, ventilated, clean and sanitary?

_____ g. Within 200 feet of each living unit?

_____ h. Privies not closer than 50 feet from any living unit of food facilities?

_____ i. Privy structures and pits fly tight?

_____ j. Meets applicable provisions of pertinent State of Local law?

654.412 Bathing, laundry, and handwashing

_____ a. Supplies with hot and cold water under pressure?

_____ 1. Facilities clean and sanitary?

_____ 2. Facilities within 200 ft of each living unit?

_____ b. One shower head per 15 persons?

_____ 1. Adequate dry dressing space in common facilities?

_____ 2. Shower heads spaced 3 ft apart with minimum of 9 square feet floor space?

_____ 3. Shower floors and drains properly constructed?

_____ 4. Separate shower facilities for each sex (except in family units)?

_____ 5. Solid non-absorbent wall from floor to ceiling or roof between shower facilities for both sexes in same building?

_____ 6. Showers properly marked (English and native language)?

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_____ c. Lavatories or equivalent units in ratio of 1 to 15 provided?

_____ d. Laundry facilities supplied with hot and cold water under pressure?

_____ 1. Sufficient laundry facilities provided?

NOTE: One tub or tray per 25 persons; or mechanical washers one per 50 persons (with minimum of one tub per 100 persons.)

654.413 Cooking and Eating Facilities

_____ a. Space provided and equipped for cooking and eating in individual units?

_____ 1. Cook stove or hotplate with minimum of two burners provided?

_____ 2. Adequate food storage shelves?

_____ 3. Counter for food preparation?

_____ 4. Technical refrigerator provided (maximum temperature 45°)?

_____ 5. Table and chairs or equivalent seating and eating arrangements provided?

_____ 6. Adequate light and ventilation?

_____ b. Space provided for cooking and eating in a common facility?

_____ 1. Separate from sleeping facilities?

_____ 2. Provided with one stove or 2 burner hotplate for each 10 persons or two families?

_____ 3. Adequate food storage shelves?

_____ 4. Counter for food preparation?

_____ 5. Mechanical refrigerator (maximum 45°)?

_____ 6. Adequate table and chairs?

_____ 7. Adequate sinks with hot and cold water under pressure?

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_____ 8. Adequate light and ventilation?

_____ 9. Floors of nonabsorbent and easily cleaned materials?

_____ c. Central mess facilities in proper proportion to capacity of housing?

_____ 1. Separate from sleeping quarters?

_____ 2. Facilities equipped and operated in accordance with State codes?

_____ d. Wall surface adjacent to food preparation and cooking areas on nonabsorbent, easily cleaned, fire resistant material?

654.414 Garbage and other refuse

_____ a. Fly-tight 20 gallon containers provided adjacent to each housing unit.

_____ 1. Containers provided in minimum ratio of 1 to 15 persons.

_____ b. Garbage collection at least twice a week?

_____ c. Disposal of refuse in accordance with State code?

654.415 Insect and Rodent Control

_____ Housing and facilities shall be free of insects, rodents and other vermin?

654.416 Sleeping Facilities

_____ a. Comfortable beds, cots or bunks with clean mattresses and mattress covers, when required, provided for each person. (Bunk, beds to be placed no closer together than 30" side to side or end to end.)?

_____ b. Bedding provided by camp operator is clean and sanitary?

_____ c. No triple deck bunks?

_____ d. Proper clearance above and below sleeping facilities?

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_____ e. Double beds occupied by two people in family combinations only?

NOTE: Clear space above top of the lower mattress of a double deck bunk and the bottom of upper bunk bed. 27", State 30" mimimum; distance from top of the upper mattress to ceiling: 36 minimum

654.417 Fire, Safety and First Aid

_____ a. Habitable building constructed and maintained in conformity to State of local fire and safety laws (note: especially wiring, ventilation, required insulation, exits, etc.)?

_____ b. Two means of escape provided: operable space of 24" x 24" may be provided as second means of escape from family housing or units with less than 10 persons of 1-story construction?

_____ c. For 10 or more persons two doors separated provided as means of egress from sleeping quarters, central dining facility and common assembly rooms?

_____ d. Second story sleeping quarters and common assembly room have stairway and a permanently affixed exterior ladder or a second stairway?

_____ e. Sleeping and common assembly rooms located above second story comply with State and local fire and building codes?

_____ f. Fire extinguishing equipment provided in readily accessible place?

_____ 1. Fire extinguishing equipment provides protection equalt to $2^{1/2}$ gallon stored pressure or 5-gallon pump-type water extinguisher?

_____ 2. Fire extinguishing equipment provided within 100 feet from each housing unit?

_____ g. First aid facilities equivalent to 16-unit first aid kit provided in ration of 10 to 50 persons?

_____ h. No flammable or volatile liquids stored adjacent to room used for living purposes?

_____ i. Agricultural pesticides and toxic chemicals not stored in housing area?

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Section of the Regulations	Comments and/or Deficiencies

(USE ADDITIONAL PAGES IF REQUIRED)

HOUSING INSPECTION CHECKLIST (SUPPLEMENT)
(20 CFR 654)

Date_____ Local Office_____

1. Employer_____ Address_____

2. Camp Address_____ County_____

3. Expected Duration of Occupancy: From:_____ To:_____

4. # of Persons Expected at Peak_____

5. Dimensions of Sleeping Rooms:_____

Length	Width	Height	Rooms	Sq.Ft	Cu Ft	Total Sq Ft	Total Cu Ft	Windows Sq Ft	No. Exits	Code

Code: 1) Sleeping Only – single beds – A
2) Sleeping Only – double bunks – dormitory-B
3) Combined cooking, eating, sleeping – C